

4.	<p>APOLOGIES FOR ABSENCE.</p> <p>Cllr. Guy Pitt and ECC Cllr. John Aldridge sent their apologies.</p>																																					
5.	<p>TO APPROVE MINUTES OF THE MEETING HELD ON 20TH JULY 2017</p> <p>The Minutes of the Meeting held on 20th July 2017 were taken as read and the Chairman was authorised to sign them.</p>																																					
6.	<p>DECLARATION OF INTERESTS.</p> <p>Cllr. Seeley declared he was a City Councillor.</p> <p>Cllr. Willsher declared he was on the Sportsfield Committee.</p>																																					
7.	<p>MATTERS ARISING NOT ON THIS AGENDA.</p> <p>The Chairman reported that the shopper bus issue had been resolved and is now running on a fortnightly basis. There needs to be a maximum of 4 people on the bus for the service to run.</p> <p>The Chairman reported that the Conservation Volunteers had spent a further 2 days clearing Horse Pond. There had been 9 people working on the first day and 6 on the second. Cllr. Chambers had arranged for the spoil to be cleared by CCC. It is now looking a lot better. The Chairman thanked Cllr. Bailey for strimming around the pond. The bench will be put past the pond towards the church with a plaque thanking Richard Matthews for the gift of land to the village.</p> <p>The Chairman reported that CCC did not turn up for the Parish Cleansing Day. This had happened for the second year running. CCC had advised they would come the next week but they never arrived. Chairman to e-mail Cllr. Chambers to action.</p> <p>The Chairman had spoken to the Pensions Regulator regarding advising them that the Clerk did not require a pension. Matter is all resolved now.</p>	AH																																				
8.	<p>FINANCE.</p> <p>a) Payments.</p> <p>The following payments were approved by the Parish Council:-</p> <table border="0" data-bbox="316 1150 1242 1430"> <tr> <td>Chq No. 100813</td> <td>£ 46.28</td> <td>Edd Caton</td> <td>Website Hosting</td> </tr> <tr> <td>Chq No. 100814</td> <td>£187.74</td> <td>Mrs L.J. Green</td> <td>Salary for August</td> </tr> <tr> <td>Chq No. 100815</td> <td>£ 46.80</td> <td>HM Revenue & Customs</td> <td>PAYE & NI August</td> </tr> <tr> <td>Chq No. 100816</td> <td>£187.54</td> <td>Mrs L.J. Green</td> <td>Salary for September</td> </tr> <tr> <td>Chq No. 100817</td> <td>£ 47.00</td> <td>HM Revenue & Customs</td> <td>PAYE & NI September</td> </tr> <tr> <td>Chq No. 100818</td> <td>£120.00</td> <td>PKF Littlejohn LLP</td> <td>Audit Fee</td> </tr> <tr> <td>Chq No. 100819</td> <td>£480.00</td> <td>The Conservation Volunteers</td> <td>Pond Clearance</td> </tr> <tr> <td>Chq No. 100820</td> <td>£ 66.53</td> <td>Mrs L.J. Green</td> <td>Expenses</td> </tr> <tr> <td>Chq No. 100821</td> <td>£100.00</td> <td>Stop Stansted Expansion</td> <td>Annual Donation</td> </tr> </table> <p>b) Transfers.</p> <p>02.10.17 Transfer £1,000.00 from Business Premium to Current Account</p> <p>c) Audit of Accounts for 2016/17 – The Annual Return had been signed off by the external auditors, PKF Littlejohn. One comment had been noted:</p> <p>d) Grant to Stop Stansted Expansion - It was agreed a grant of £100.00 would be given to Stop Stansted Expansion.</p> <p>The Chairman asked the Councillors to give some thought as to what might be included in the Precept over and above this year's Precept.</p>	Chq No. 100813	£ 46.28	Edd Caton	Website Hosting	Chq No. 100814	£187.74	Mrs L.J. Green	Salary for August	Chq No. 100815	£ 46.80	HM Revenue & Customs	PAYE & NI August	Chq No. 100816	£187.54	Mrs L.J. Green	Salary for September	Chq No. 100817	£ 47.00	HM Revenue & Customs	PAYE & NI September	Chq No. 100818	£120.00	PKF Littlejohn LLP	Audit Fee	Chq No. 100819	£480.00	The Conservation Volunteers	Pond Clearance	Chq No. 100820	£ 66.53	Mrs L.J. Green	Expenses	Chq No. 100821	£100.00	Stop Stansted Expansion	Annual Donation	
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9.	<p>PLANNING.</p> <p>a) Planning Applications Received: -</p> <p>Blue House Farm (FUL & LBC) – Single storey side extension. The Parish Council had no comments or objections to make.</p> <p>Assers Cottage, Mill Road – Proposed conversion of existing detached garage to habitable room. The Parish Council had no comment or objections to make as they felt the decision should rest with the Planning Officers.</p> <p>b) Planning Results:-</p> <p>8 Old Croft Close – Proposed vehicular crossover. Approved.</p> <p>Blue House Farm (FUL & LBC) - Single storey side extension. Approved and Listed Building Consent Approved.</p>	
10.	<p>CORRESPONDENCE.</p> <p>The Chairman advised that all relevant correspondence had been circulated to all Councillors.</p>	
11.	<p>VILLAGE HALL REPORT.</p> <p>Nothing to report.</p>	
12.	<p>SPORTSFIELD REPORT.</p> <p>A very constructive meeting had been held with the Chairman, Cllrs. Bailey and Seeley with the Sportsfield Committee to sort out who was paying for what. Cllr. Seeley suggested the Parish Council pay for maintenance and the daily running and the Sportsfield pay for improvements. It was suggested that the Precept is increased to cover the costs as parishioners are using the facility for free. The Chairman advised that the Precept would need to be increased by 9%. It was reported that High Easter Parish Council pay all the expenses and take the income for the football field. Roxwell Parish Council covers the costs of the Sportsfield insurance but gets it back via the cricket club and football club fees received. It was reported that if the Parish Council are more supportive in financing the Sportsfield the Committee will have difficulty getting funding. Currently the Sportsfield income is £550 for football from Dunmow Roads for the whole season.</p> <p>The Chairman of the Sportsfield Committee stated that the pavilion needs to be looked at as it is in a bad state of repair. There is currently £8k in the bank and if the Committee apply for grants they will match fund. The Committee want to renew the building. Cllr. Chambers said she was happy to discuss grants with the Sportsfield Committee. Cllr. Seeley had spoken to EALC who advised there are lots of people who will give grants to the Parish Council. The Community Initiatives Fund grant is available to the Parish Council or Sportsfield Committee. Sports England also give grants provided there is a sports activity. It was agreed to defer replacing the pavilion until further clarification had been received on the planning situation and 4 year rules regarding prescriptive rights.</p> <p>A bonfire night will be held by the field near the fountain on 4th November 2017. A shuttle service will be provided for those people who cannot get to the field. Cars can be left in the Sportsfield car park. The reason a different field is being used this year is due to the fact too many nails were left on the field nearer the village last year.</p> <p>There will be a Christmas Fayre in December.</p>	
13.	<p>LEASE FOR LAND AT SPORTSFIELD.</p> <p>Nothing to report.</p>	
14.	<p>ITEMS FOR THE NEXT AGENDA.</p> <p>The Chairman reported that there is SIL money available amounting to £1,175.10 which is to be spent on capital for the benefit of the parish. The Chairman had received a quotation for the bench to be sited which was £400 plus the cost of the bench.</p>	

15.

DATE OF NEXT MEETING.

The date of the next meeting is on Thursday 16th November 2017.

The Chairman thanked everyone for attending and closed the meeting at 8.08pm.