

**MINUTES OF MEETING OF  
GOOD EASTER PARISH COUNCIL  
HELD ON THURSDAY 22<sup>ND</sup> MARCH 2018 AT 7.00PM  
IN THE VILLAGE HALL**

**PRESENT:-**

Cllr. Alan Hall	Chairman
Cllr. Maurice Bailey	Vice-Chairman
Cllr. Graham Seeley	
Cllr. Jim Willsher	
Cllr. Mrs Jill Larsen	
Cllr. Guy Pitt	
Cllr. Sharon West	

**IN ATTENDANCE:** Mrs Lorraine Green Clerk  
5 Parishioners  
CCC Cllr Mrs Nicolette Chambers

The Chairman welcomed everyone to the meeting.

		<b>Action</b>
<b>1.</b>	<b>ESSEX COUNTY COUNCILLOR REPORT.</b>  ECC Cllr. Aldridge had sent his apologies as he was on Chairman's duties. No report had been received.	
<b>2.</b>	<b>CHELMSFORD CITY COUNCILLOR REPORT.</b>  Cllr. Chambers did not have anything to report relating to Good Easter.	
<b>3.</b>	<b>DEMOCRATIC TIME.</b>  Cllr. Chambers was concerned about Tye Green getting churned up and reported that it looked awful. She suggested putting up chain fencing but said it is costly. The Chairman advised that in previous years Cllr. Pitt had brought down top soil and the Chairman had then seeded it. Cllr. West reported that the lorries are causing problems as they are too big for the lanes. A parishioner stated that the 7½ tonne speed limit request should be kept on matters arising until more answers are received from the Highways Panel. Roxwell and Margaret Roding have 7½ tonne weight limit so why not Good Easter. Cllr. Aldridge had taken all the documentation but the parishioner had not heard anything more from him regarding the matter. 2 lorries had come down together and the verges had been eroded therefore the matter needs to be pursued. Chairman to contact Cllr. Aldridge.	<b>AH</b>
<b>4.</b>	<b>APOLOGIES FOR ABSENCE.</b>  ECC Cllr. John Aldridge sent his apologies.	
<b>5.</b>	<b>TO APPROVE MINUTES OF THE MEETING HELD ON 18<sup>TH</sup> JANUARY 2018</b>  Graham Seeley should be removed from the Cllrs present.  The Minutes of the Meeting held on 18 <sup>th</sup> January 2018 were taken as read and the Chairman was authorised to sign them.	
<b>6.</b>	<b>DECLARATION OF INTERESTS.</b>  Cllr. Willsher declared he was on the Sportsfield Committee and Cllr. Seeley declared he was a City Councillor.	
<b>7.</b>	<b>MATTERS ARISING NOT ON THIS AGENDA.</b>  Nothing to report.	

8.	<p><b>FINANCE.</b></p> <p><b>a) Payments.</b></p> <p>The following payments were approved by the Parish Council:-</p> <table border="0"> <tr> <td>23.01.18 Chq No. 100833</td> <td>£544.98</td> <td>The Garden Furniture Centre</td> <td>Bench for Horse Pond</td> </tr> <tr> <td>05.12.18 Chq No. 100834</td> <td>£480.00</td> <td>M &amp; J Construction</td> <td>Base for bench</td> </tr> <tr> <td>21.02.18 Chq No. 100835</td> <td>£187.54</td> <td>Mrs L.J. Green</td> <td>Salary for February</td> </tr> <tr> <td>21.02.18 Chq No. 100836</td> <td>£ 47.00</td> <td>HM Revenue &amp; Customs</td> <td>PAYE &amp; NI February</td> </tr> <tr> <td>05.03.18 Chq No. 100837</td> <td>£ 64.73</td> <td>Edd Caton</td> <td>Website Hosting Fee</td> </tr> <tr> <td>22.03.18 Chq No. 100838</td> <td>£ 187.74</td> <td>Mrs L.J. Green</td> <td>Salary for March</td> </tr> <tr> <td>22.03.18 Chq No. 100839</td> <td>£ 46.80</td> <td>HM Revenue &amp; Customs</td> <td>PAYE &amp; NI March</td> </tr> <tr> <td>22.03.18 Chq No. 100840</td> <td>£ 58.55</td> <td>Mrs L.J. Green</td> <td>Expenses</td> </tr> </table> <p><b>b) Transfers.</b></p> <p>08.02.18 Transfer £1,000.00 from Business Premium Account to Current Account  21.03.18 Transfer £500.00 from Business Premium Account to Current Account</p>	23.01.18 Chq No. 100833	£544.98	The Garden Furniture Centre	Bench for Horse Pond	05.12.18 Chq No. 100834	£480.00	M & J Construction	Base for bench	21.02.18 Chq No. 100835	£187.54	Mrs L.J. Green	Salary for February	21.02.18 Chq No. 100836	£ 47.00	HM Revenue & Customs	PAYE & NI February	05.03.18 Chq No. 100837	£ 64.73	Edd Caton	Website Hosting Fee	22.03.18 Chq No. 100838	£ 187.74	Mrs L.J. Green	Salary for March	22.03.18 Chq No. 100839	£ 46.80	HM Revenue & Customs	PAYE & NI March	22.03.18 Chq No. 100840	£ 58.55	Mrs L.J. Green	Expenses	
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9.	<p><b>PLANNING.</b></p> <p><b>a) Planning Applications Received: -</b></p> <p>Willow Cottage, Mill Road – First floor side and rear extension, with associated roof alterations. Single storey rear extension. The Parish Council had no objections or comments to make.</p> <p><b>a) Planning Results:-</b></p> <p>No results received.</p>																																	
10.	<p><b>CORRESPONDENCE.</b></p> <p>The Chairman advised that all relevant correspondence had been circulated to all Councillors.</p>																																	
11.	<p><b>VILLAGE HALL REPORT.</b></p> <p>The next event will be held on 28<sup>th</sup> April 2018 which will be a supper with the theme being diversity. The events are held to cover the expenses incurred at the hall. The insurance has just cost £410.00, CCC have charged £100.00 to collect the trade rubbish bin and the Committee have just had to pay to have the electrical circuits to be inspected and PAT testing which was at the demand of the insurers.</p>																																	
12.	<p><b>SPORTSFIELD REPORT.</b></p> <p>The Chairman reported that the bench at horse pond had been installed and was unveiled in the thick snow. Richard Matthews thinks it is wonderful.</p> <p>Cllr. Seeley had contacted Sarah Hill-Sanders at CCC Planning Department regarding the use of the Sports Pavilion and Chelmsford planning. Condition 3 states that the building shall be used solely in connection with and ancillary to the use of the site as a playing field and for no other purpose. The Parish Council can do nothing as there have been no complaints about the use so CCC have no enforcement case, apply for planning permission to remove and vary the old condition or depending on how long the breach of the planning condition has been occurring then it may be that an application for a certificate of lawfulness was a way to approach things. The Chairman proposed applying for a Certificate of Lawfulness. Cllr. Seely felt the Parish Council should do nothing as it has been used for years with no problems. The majority agreed to do nothing.</p> <p>The Chairman discussed the grass cutting of the playing field along with ancillary items on Tye Green. He advised that the contractor does a good job and spends a day and a half every two weeks on the areas. The Chairman asked if the Sportsfield Committee put in a bid for equipment would they be able to cut it and how would they find the time to cut the grass. Mark Willsher advised that if members cannot cut it then his company will do it. He advised that the Sportsfield Committee had not put in a bid as some of the cuts had been good and the last 2 – 3 cuts had been much better. If the contractor maintains this standard of cutting there will be no more complaints and the Sportsfield Committee will back off.</p>																																	

	<p>The matter of how to deal with the general running costs of the Sportsfield was discussed. If the Parish Council paid the expenses from the Precept it would cost around £700.00 - £800.00 for the general running costs. Cllr. Seeley proposed the Precept is increased for 2019/20. Seconded by Cllr. West. All Councillors were in favour of this proposal. The only expenses at present are insurance and electricity and Richard Matthews currently pays the water. A refuse bin will be needed.</p> <p>The Local Services Fund that EALC are managing was discussed. This could be useful for the Sportsfield.</p> <p>There is a busy year of events and a copy of the calendar will be put into the next parish magazine. The bad weather had not been kind to the pipes at the Pavilion. There had been 3 burst water pipes. £500 had been set aside to redecorate the toilet facilities and provide hot water. On 14<sup>th</sup> April the Committee are asking for donations to spend a penny. There is currently £8k in the bank.</p> <p>The beacon will be lit for Remembrance Day.</p>	<b>AH</b>
<b>13.</b>	<p><b>DATA PROTECTION ACT AND ELECTION OF DATA PROTECTION OFFICER.</b></p> <p>The Chairman reported that the new Act comes into effect on 25<sup>th</sup> May 2018. It comes from the European Union. EALC have produced a tool kit for Parish Councils which is 42 pages long. The Chairman had spoken to Chris Pavitt, the Chairman at Roxwell Parish Council. He has a Councillor who knows all about the Act through her job and she is producing a document which Mr Pavitt should have by beginning of April hopefully. The Chairman advised that a Data Protection Officer needed to be elected. The Chairman proposed Cllr. Seeley which was seconded by Cllr. West. All in favour. Cllr. Graham Seeley was duly appointed as Data Protection Officer.</p>	<b>GS</b>
<b>14.</b>	<p><b>ITEMS FOR THE NEXT AGENDA.</b></p> <p>The Chairman advised that he had completed the necessary papers to get the \$106 money to pay for the bench, base and cleaning of Horse Pond. The amount available was £1,175.10.</p> <p>The Chairman advised that the village had not had a Spring clean for a long time and the village looks untidy. The City Council have an initiative called 'Love Where You Live'. The Chairman had put in 3 dates, 16<sup>th</sup> August, 4<sup>th</sup> October and 21<sup>st</sup> June and was awaiting to hear back as to which date the village has been allocated. CCC will carry out litter picking and cleaning up gutters. The Chairman felt that a village clear-up needed to be organised. Cllr. Chambers agreed to speak to CCC to get pick up sticks and gloves. Mark Willsher said he could provide high vis. It was agreed the Village Spring Clean would be on 7<sup>th</sup> April 2018 at 1pm starting at the Village Hall.</p> <p>The Parish Council agreed to provide refreshments for Remembrance Sunday. A service will be held at the Village War Memorial at 3pm when the names on the Memorial will be read out. There are 18 names and 18 children are going to be picked from the village and each child will plant a cross in front of the War Memorial which will have the name of the fallen on. A service will then be held in the church followed by the lighting of the beacon and then back to the Village Hall for tea and cake. Cllr. Willsher reported that all the bells in churches across the country should be rung as well.</p> <p>The Chairman stated that in the village magazine someone is trying to get 10 parishes together to do one big event for Remembrance Sunday. The Parish Council agreed they do not want to participate as they want to do their own event.</p>	<b>AH</b>
<b>15.</b>	<p><b>DATE OF NEXT MEETING.</b></p> <p>The date of the next meeting is on Thursday 17<sup>th</sup> May 2018.</p> <p>The Chairman thanked everyone for attending and closed the meeting at 8.00pm.</p>	