



GOOD EASTER PARISH COUNCIL

MINUTES OF THE THE MEETING OF THE PARISH COUNCIL HELD ON:

Thursday 23rd July Held via Zoom

In attendance:

Cllr G Seeley (Chairman)

Cllr G Pitt (Vice Chairman)

Cllr P West

Cllr M Stephenson

Cllr C Wood

Cllr L Balin

Cllr I Watkins

Miss L White (Clerk to the Council)

1. **Declaration of Interests/Recording of Meetings**

Members were reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and were advised they may also disclose the interest at any point during the meeting.

They were also advised they are obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified him / her about it.

Cllr Seeley declared an interest in planning application 20/00192/LBC - Timothy Cottage Tituswell Lane Good Easter

Cllr West Declared an interest in the Village Hall

Cllrs Watkins & Stephenson declared an interest in the Sportsfield

2. **Apologies**

All present.

3. **Minutes/Public Forum**

- a. The Minutes of the Parish Council Meeting of 27th May 2020 were approved and signed.
- b. On the motion of the Chairman the meeting was adjourned for members of the public/press to address the Council.
Two members of the public were present. One spoke about the ford advising she has contacted the Environment Agency. The member of the public was thanked for the information.

4. **To Approve the Appointment of the Clerk / RFO**

It was resolved to appoint Miss L White to the position of Clerk/RFO.

5. **Policies**

The Remote Meeting Policy was approved.

The Grants Policy was approved with one amendment.
The Vexatious Policy was not approved – clerk to provide further documentation.

6. **To Approve Revised Standing Orders**

Deferred. To be discussed at an Extraordinary Meeting on the 5th August 2020.

7. **To Approve the Internal Audit Report and Councillors to Note the Recommendations**
Deferred

8. **To Approve the Certificate of Exemption**
Deferred

9. **Notice of the Public Rights for Inspection of the Accounts 2019/20**
Deferred

10. **To Approve the Governance Statement**
Deferred

11. **To Approve the Finance Statement**
Deferred

12. **Declaration of Registerable Interests**
The Clerk advised it is good practice to review Declarations of Interest annually and invited Councillors to complete new forms. Cllr Balin to complete a Declaration.

13. **Report from ECC**
Not present

14. **Report from CCC**
Not Present

15. **Planning Matters**
ESS/77/20/CHL - Land south of A1060 (Salt's Green), Chalk End, Roxwell, Sand and gravel quarry and associated works/development including formation of new access and mobile plant area; together with the importation of inert material to facilitate site restoration
Cllr West had prepared a document for discussion proposing the comments to be submitted. Cllrs voted to remove reference to a reduction to a 40mph speed limit, by a majority of four with two cllrs abstaining and one against.

20/00192/LBC - Timothy Cottage Tituswell Lane Good Easter

Replacement of crittal steel windows.

Having declared an interest in this applications, Cllr Seeley left the meeting an took no part in the discussion. It was resolved to support the application with one cllr abstaining.

16. **Finance £**

The following payments were approved.

12/04/20	100936	EALC	Annual subscription	£115.93
24/04/20	100937	Eon	Sports field electricity	£26.54
13/05/20	100938	Zurich	Insurance renewal	£952.18
18/05/20	100940	Eon	Sports field electricity	£51.83
29/05/20	100941	Cancelled		
30/06/20	100942	JCM Services	Grass cutting	£715.80
23/07/20	100943	NALC	Webinar - Cllr Balin	£48.00
23/07/20	100945	DH Computing	Upgrading Council Laptop	£180.00

31/03/20	100934)		
31/03/20	100935)		
18/05/20	100939)	Clerks' salaries & NI	£948.69
18/07/20	100944)		

Cllr Pitt is progressing amending signatories and setting up internet banking. Clerk to become involved with the process.

Approval was given to set up an annual direct debit for the subscription to Information Commissioners Office (Annual Data Protection Fee).

17. Personnel Committee and Appointment of Chairman & Members

The clerk explained the need for a Personnel Committee. After a short debate, Cllrs resolved the committee would comprise Cllrs Seeley, Stephenson & Balin with Cllr Seeley as Chairman. Terms of reference had been circulated with the agenda.

At this point the meeting was closed to the public and item 23 was discussed.

18. Village Hall £

The Zoom meeting came to a close before before discussion could be completed; agenda item deferred to the 5th August.

19. Sportsfield

The Zoom meeting came to a close before before discussion could be completed; agenda item deferred to the 5th August.

20. Fly Tipping

The Zoom meeting came to a close before before discussion could be completed; agenda item deferred to the 5th August.

21. Horse Pond

The Zoom meeting came to a close before before discussion could be completed; agenda item deferred to the 5th August.

22. Councillors Invited to Share Any Other Relevant Information

During the meeting, Cllr Watkins suggested there are other platforms that could be used other than Zoom. Clerk to investigate other options, including upgrading whether to upgrade to Zoom Pro

23. To Approve Correspondence

Having regard to the confidential nature of the business to be transacted, the Full Council meeting closed to the Press and Public pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.

One item of correspondence was agreed with the other no longer relevant.

Meeting closed: 8.40pm

Clerk to the Council:
Miss L White
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