



# GOOD EASTER PARISH COUNCIL

## MINUTES OF THE EXTRAORDINARY MEETING OF THE PARISH COUNCIL HELD ON:

### Wednesday 5<sup>th</sup> August 2020 Held via Zoom

#### In attendance:

Cllr G Seeley (Chairman)                      Cllr C Wood  
Cllr G Pitt (Vice Chairman)                Cllr P West Cllr I Watkins  
Cllr M Stephenson                              Cllr J Aldridge (ECC) In attendance for part of the meeting  
Miss L White (Clerk to the Council)

#### Apologies:

Cllr L Balin                                        Cllr N Chambers (CCC)

#### 1. Declaration of Interests/Recording of Meetings

Members were reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and were advised they may also disclose the interest at any point during the meeting.

They were also advised they are obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified him / her about it.

Cllrs West & Stephenson declared an interest in the Village Hall  
Cllrs Watkins & Stephenson declared an interest in the Sportsfield

#### 2. Apologies

Cllr N Chambers (CCC) – unavailable            Cllr L Balin - unwell. A vote was taken to positively accept the apologies.

#### 3. Minutes/Public Forum

With two amendments, the Minutes of the Parish Council Meeting of 23rd July 2020 were approved and signed.

On the motion of the Chairman the meeting was adjourned for members of the public/press to address the Council.

Non members of the public were present.

#### 4. Policies

Vexatious Policy – Approved.  
Freedom of Information Policy – Approved.  
Complaints Policy – Not approved. Clerk to revise.

5. **To Approve Revised Standing Orders**  
Deferred.
6. **To Approve the Internal Audit Report and Councillors to Note the Recommendations**  
Approved.
7. **To Approve the Certificate of Exemption**  
Approved.
8. **Notice of the Public Rights for Inspection of the Accounts 2019/20**  
Approved.
9. **To Approve the Governance Statement**  
Approved.
10. **To Approve the Finance Statement**  
Approved.

At this point there was discussion regarding the spreadsheets prepared by the locum RFO with Cllr West advising the precept figures for 2020-2021 had been incorrectly recorded. Cllr West to provide the clerk with the correct figures.

The Clerk, being new to the council, asked Cllrs if anyone had any figures pertaining to earmarked reserves. There were thought to be none. The clerk advised she will look into this as well as the budget for the next meeting.

11. **Planning Matters**

20/01065/FUL - 9 Souther Cross Road, Good Easter, Chelmsford, Essex CM1 4RX  
Two storey rear extension.

Cllr West had circulated his findings on the application and Council unanimously resolved not to support it for the following reasons:

- a. The two storey extension appears to be twice the size of the original building and is therefore disproportionate.
- b. There is no clear definition of the external walls other than brick and render.
- c. There are no details of the windows, sliding bedroom windows, doors etc.
- d. The west elevation is a solid two storey solid brick wall.
- e. The east and rear elevations are a mish mash of unbalanced windows and sloping roofs. Do not understand the rear elevation main bedroom wall with a mixture of sliding doors and other windows at low level.
- f. The floor levels vary within the extension and also to the original.
- g. The extension gutter lines are lower than the original, resulting in the windows being recessed into the roof line.
- h. Cannot see how the front garden will accommodate 4 cars.

12. **Report from ECC**

Cllr Aldridge gave a report on the following topics:

- a. Planning application at Chalk End sand and gravel quarry
- b. Cycle routes being installed in Chelmsford

- c. The positioning of the bus stop in Duke Street, Chelmsford
- d. The pot hole initiative – asking Cllrs to list any and provide location.
- e. The White Paper going through parliament concerning devolution and what they mean for local councils.
- f. Cllr Aldridge wished the sportsfield good luck with their application for a grant from the Community Initiative Fund.
- g. Cllr Aldridge gave advice pertaining to anti-social behaviour.

13. **Report from CCC**

Cllr Chambers (CCC) not present.

14. **Village Hall / Sportsfield**

The clerk advised that the Terms of Reference adopted at the meeting of the 28<sup>th</sup> May 2020 were in fact unlawful and explained the reasons for this. It was resolved that Cllr West and the clerk would look into management options for the village hall. The consultation document was discussed and it was agreed that the Parish Council do not need to subscribe to the RCCE at this time and the document would be reviewed.

Council considered three quotations for an asbestos survey and voted unanimously to accept the quotation provided by Asmatt. Cllr Wood agreed to liaise with Asmatt and make appropriate arrangements for the survey to be carried out.

15. **Sportsfield**

Cllr Watkins gave a brief report and queries raised by Cllr Seeley regarding grass cutting were addressed.

16. **Horse Pond**

Nothing to report.

17. **Councillors Invited to Share Any Other Relevant Business**

Cllr Seely enquired of Cllr Pitt as to progress amending the bank mandate.

Cllr Wood asked if in future, meetings could start at 7.30pm – no objections made.

Meeting closed: 8.15pm

Date of next meeting: Thursday 24<sup>th</sup> September 2020

Clerk to the Council:  
Miss L White  
Coronation Cottage, The Street, Woodham Ferrers, Chelmsford CM3 8RQ  
07703 170512