



# GOOD EASTER PARISH COUNCIL

## MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON:

# Thursday 26<sup>th</sup> November 2020

## Held via Zoom

### In attendance:

Cllr G Seeley (Chairman)

Cllr G Pitt (Vice Chairman)

Cllr I Watkins

Cllr M Stephenson

Miss L White (Clerk to the Council)

Cllr P West

Cllr L Bailin

Cllr J Aldridge (ECC) Left after agenda item ECC

### 1. Declaration of Interests/Recording of Meetings

Members were reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and were advised they may also disclose the interest at any point during the meeting.

They were also advised they are obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified him / her about it.

Cllrs West declared an interest in the Village Hall

Cllrs Watkins declared an interest in the Sportsfield

### 2. Apologies

Cllr N Chambers (CCC) – family matters

Cllr M Stephenson – family matters, joined the meeting at 19.45

Cllr C Wood – family matters

A vote was not taken, but apologies noted.

### 3. Minutes/Public Forum

The Minutes of the Parish Council Meeting of 24<sup>th</sup> September 2020 were approved.

On the motion of the Chairman the meeting was adjourned for members of the public/press to address the Council.

A member of the public addressed the council querying why black letter boxes had been placed next to the existing red letter boxes. Councillors did not have an explanation.

A query was also raised as to whether dog waste bins would be installed in the village.

A second member of the public raised points regarding the Salt's Green planning application ref ESS/77/20/CHL, including the provision of weight restriction signs.

A third member of the public raised a query concerning parking at the Sportsfield.

### 4. Report from ECC

Cllr Aldridge gave a report on the following topics:

- a. Covid: Leaving lockdown and funds being made available for families and businesses experiencing difficulties.
- b. The use and regulations being considered regarding e-scooters / bikes and hire scheme.
- c. National Tree Week and ECC commitment to planting 1m trees.
- d. Warren Farm Masterplan to develop land to the north of Roxwell Road and the traffic issues contained therein.
- e. ECC plans to recirculate unwanted laptops for use by young people / schools / colleges.
- f. Application for large solar farm on agricultural land between Great Leighs & Boreham.
- g. South East Local Enterprise Partnership funding received for Capital Projects.
- h. Funds that may be available in the Locality Fund for Capital Projects completed before the end of the financial year.
- i. Cllr West raised the issue of potholes.
- j. Cllr Seeley raised the matter of elections in 2021.

**5. Report from CCC**

Nothing to report.

**6. Policies**

- a. Disposal & Retention Policy – approved

**7. Finance**

- a. Council to noted Unity bank account is now open and in use. The transfer of remaining funds from Barclays remains the only action left.
- b. Council noted cheque number 100951 had been cancelled and chq number 100937 will be cancelled as it was a duplicate payment to Eon.

- c. The following payments were approved by a vote of 4:1

100952	JCM Services	Grass Cutting	£715.80
100953	Good Easter PC	Open Unity Account	£500.00
100954)	Miss Lucy White	Salary/Expenses	CONFIDENTIAL
100954)	Miss Lucy White	Zoom / Stationary	£28.24
100955)	Miss Lucy White	Salary/Expenses	CONFIDENTIAL
100955)	Miss Lucy White	Stationary/Shredder/Zoom	£74.50
100956)	Miss Lucy White	Salary/Expenses	CONFIDENTIAL
100956)	Miss Lucy White	Zoom	£14.39
BACS	Chris Wood	Ionos invoices	£76.16

BACS)	Miss Lucy White	Salary/Expenses	CONFIDENTIAL
BACS)	Miss Lucy White	Zoom	£14.39
BACS	Eon	Sportsfield electricity	£96.76

- d. Council to review budget 2020/21.  
The revised budget was not approved.
- e. Council to approve precept for 2021/22.  
The precept was approved at £10,710
- f. Council to appoint Internal Auditor.  
The clerk gave details of the three auditors invited to tender for the role and Heelis & Lodge were approved.
- g. Council to consider request for a grant.  
Two applications were considered both from the PCC. Council resolved to award £500 in respect of the first request (church roof) and the clerk to request further information pertaining to the second application (grounds maintenance).
- h. Council to consider tenders for grass cutting contract  
Three tenders were considered. Council resolved to appoint JCM Services for the forthcoming coming two years on the proviso the charge is frozen.

## 8. Planning

**Action - Clerk**

Cllrs to considered the following applications:

20/01677/FUL

Site North West of Round Roblets, Bedfords Farm Road Good Easter Chelmsford  
Demolition of existing buildings and redevelopment to provide 3 no. Class C3 dwelling houses (to match design and layout approved under 18/01559/FUL)

NOT SUPPORTED

20/01649/FUL

9 Souther Cross Road Good Easter Chelmsford Essex  
Demolish existing garage and rear extension. Construction of two storey side and part single, part two storey rear extension with roof window.

SUPPORTED

ESS/77/20/CHL – REVISED APPLICATION

Land south of A1060 (Salt's Green), Chalk End, Roxwell, Chelmsford, CM1 4NJ  
Sand and gravel quarry and associated works/development including formation of new access and mobile plant area; together with the importation of inert material to facilitate site restoration

NOT SUPPORTED

Cllr West to redraft comments to be submitted

Cllrs noted the following decision:

20/01383/FUL 14 Souther Cross Road Application Permitted.

## 9. Stop Stansted Expansion

**Action -Clerk**

Cllrs resolved to make a donation of £100 from Section 137 monies. The clerk will make the virement in the budget.

Cllr West's paper of support was approved to be sent to Uttlesford District Council

## 10. Risk Assessment

The Remembrance Day Risk Assessment was approved retrospectively.

## 11. Village Hall / Sportsfield

**Action – Cllr Wood**

Cllr Watkins that the GESFA had been awarded £5,000 from the Community Initiatives Fund for the hardstanding of car park.

Cllr Watkins also advised the GESFA will be applying for a grant from the Parish Council to go towards the resurfacing of the play area.

Cllr west advised that some remedial works had been carried out to the village hall.

Council discussed Cllr West's 'Village Hall Management Group Terms of Reference'. The clerk advised that she had forwarded the document to the legal department at EALC for their comment, but had not yet received a response.

Council resolved to adopt the terms of reference.

## 12. Horse Pond

Cllr Balin reported that together with Cllr Pitt they had carried out some remedial works to the pond.

## 13. Councillors Invited to Share Any Other Relevant Business

The clerk thanked Cllr Stephenson for her help setting up councillor specific email addresses and together they will further the task.

The clerk also reported she had received an email from the Census Engagement Manager for South West Essex for the Office of National Statistics requesting help in engaging more vulnerable members of the parish to participate in the 2021 census.

Meeting closed: 9.27pm

Date of next meeting: Thursday 28<sup>th</sup> January 2021 at 7.30pm

Clerk to the Council:  
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