

GOOD EASTER PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING OF THE PARISH COUNCIL HELD ON:

Thursday 29th July 2021 at 7pm **Held at Good Easter Village Hall**

In attendance:

Cllr G Seeley (Chairman)

Cllr Guy Pitt

Cllr L Bailin

Cllr I Watkins

Cllr P West

Cllr M Stephenson

Miss L White (Clerk to the Council)

1. Declaration of Interests/Recording of Meetings

Members were reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and were advised they may also disclose the interest at any point during the meeting.

They were also advised they are obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified him / her about it.

Cllr West declared an interest in the Village Hall

Cllr Watkins declared an interest in the Sportsfield

Cllr Stephenson declared an interest in the Sportsfield and the Village Hall

2. Apologies

Cllr Wood – Previous Engagement

Apologies noted. No vote was taken.

3. Minutes / Public Forum

- The minutes of the Extraordinary Council Meeting on the 24th June 2021 were approved.
- No members of the public were present.
- A report from Cllr N Chambers (CCC) previously distributed was noted.

4. Admission of the Public

In accordance with The Public Bodies (Admission to Meetings) Act 1960, the Chairman invited Cllrs to vote as to whether any agenda items should be discussed in confidence. None.

5. Defibrillator

Cllr Watkins had sourced and distributed three quotes / options for the purchase of a

defibrillator. The council voted unanimously to purchase a ZOLL AED Plus Fully Automatic Defibrillator from the British Heart Foundation.

6. Finance

a) The following payments were noted / approved:

(All figures gross)

22/07/2021	DD	Eon **	Sportsfield Electricity	£25.86
02/07/2021	BACS	Miss L white **	Salary (6 th May-5 th Jun)	Confidential
25/07/2021	DD	1&1 Internet **	Ionos (website)	£15.62
TBA	BACS	EALC *	Training	£108.00
30/06/2021	BACS	Unity **	Service Charge	£18.00
02/07/2021	BACS	Miss L White	Ink (4 invoices)	£76.00
02/07/2021	BACS	Miss L White **	Mileage (27/05/2021)	£16.83
27/07/2021	BACS	Miss L White **	Mileage (24/06/2021)	£16.83
27/07/2021	BACS	JCM Services **	Grass Cutting	£715.80
TBA	DD	ICO	Data Protection Fee	£35.00
27/07/2021	BACS	Miss L White	Salary (6 th Jun-5 th Jul)	Confidential

Cllr Seeley raised a query regarding the following payment already taken by direct debit The clerk to raise a query with the Ionos:

14/07/2021	DD	1 & 1 Internet **	Ionos (website)	£27.61
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b) Cllrs Queried the Service charge on the Unity bank. Clerk to provide further information.

7. Planning Matters

- Members had no objections to the following application and agreed a response provided by Cllr west be submitted to Chelmsford City Council:
Reference: 21/01256/FUL
Address: Outbuilding At Imbers Yard Souther Cross Road Good Easter Chelmsford
Description of works: Retrospective application for change of use from storage outbuilding to car repair workshop (Sui Generis).
- Members noted the state of the following applications:
 Members to note the state of the following applications:
Reference: 21/00886/FUL **APPLICATION PERMITTED**
Address: Chestnut House Tye Green Good Easter Chelmsford
Description of works: Two storey side extension.

Reference: 21/00912/LBC **APPLICATION PERMITTED**
Address: Primrose Cottage Mill Road Good Easter Chelmsford
Description of works: Repair rotten and damaged timbers in the south elevation external wall. Replace damaged timber with materials to match existing.

Reference: 21/00675/FUL **APPLICATION PERMITTED**
Address: Smallshoes Cottage, Smallshoes Hill, Mashbury, CM1 4SD
Description of works: Single storey rear extension 2 storey side extension.
- Members had no comments to make regarding the Chelmsford Housing Strategy Consultation.

- Other Planning related matters:
Cllr West (Planning Representative) had reviewed the following planning application and recommended no comment need be made by the Parish Council. Members agreed.

Reference: 21/01496/CUPAQ

Address: Agricultural Store School Road Good Easter Chelmsford Essex

Description of works: Determination as to whether the prior approval of the Local Planning Authority is required for the change of use of agricultural buildings to 1 dwelling (Class C3)

Regarding an application for new premises licence – Franca Manca 2 UK Limited, 5 Springfield Road, Provision of Recorded Music, Late Night Refreshment, retail alcohol, members had no comment to make.

8. Newsletter

Members considered publishing a periodical newsletter in the format similar to the newsletter already produced by Cllr Stephenson. It was agreed that Cllr Stephenson would be responsible for compiling, printing and distributing the newsletter and submit invoices for ink to the Parish Council.

9. Report from the Village Hall Working Party

Cllr Watkins reported that following the recent meeting of the working party, the project was moving forward and that Cllr Stephenson had put in place a plan of action.

10. Sportsfield Association

- Cllr Watkins reported that a fun day was planned for the 7th August.
- Cllr Watkins reported an action plan was in place to remedy defects identified in the RoSPA report.
- The clerk advised that the name of the Eon electricity account had been changed to reflect the Parish Council settling the monthly invoices.

11. Village Hall Management Committee

- Cllr West reported a new PA system amplifier had been purchased and that the vinyl floor is to be replaced in the kitchen as well there being plans for a new Village Hall sign.
- Cllr West further reported that an event was planned for the 5th September to celebrate the centenary of the hall.

12. Footpaths

Cllr Balin reported that there were issues of overgrown vegetation within the Parish, which she is dealing with. She further reported that she has joined the Essex Public Rights of Way User Group.

13. Litter Pick

On hold due to overgrown vegetation concealing litter.

14. Policy Reviews

The following policies were reviewed and adopted:

- Delegated Powers Policy

- Equality & Diversity Policy
- Health & Safety Policy
- Publication Scheme.

15. Salt Bag Partnership Scheme

The clerk reported that the bag on salt would be delivered to Cllr Pitt's home for use during the winter if required.

16. Training

The clerk had distributed the EALC's training schedule prior to the meeting. Cllrs declined training.

17. Members / Clerk Invited to Share Any Other Business

- The clerk asked all members to ensure their Register of Interests was up to date.
- Cllr West queried the progress of the installation of the dog waste bin. The clerk had chased Chelmsford City Council and will do so again.
- Cllr West requested the website be updated with the latest 'Stop Stansted Expansion' news – clerk to action.

Meeting closed: 7.56pm

Date of next meeting: 29th September 2021

Clerk to the Council:
Miss L White
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